

SUBDIRECCIÓN GENERAL DE TÍTULOS, CONVALIDACIONES Y HOMOLOGACIONES

- It is inside the Ministry of Education and it has the following functions:
 - The procedure of the validation of foreign certificates of higher education and the approval and validation of foreign studies of non university levels.
 - Professional recognition of certificates of the European Union.
 - The Diplomas of Spanish as Foreign Language.
 - The national administration of the net NARIC (National Academic Recognition Information Centre), in charge of providing and obtaining information about certificates, educational systems and systems of recognition of certificates among different States.

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- Validation of Foreign degrees on Medical and Pharmaceutical specialties:
 - This validation will demand the realization of theoretical-practice test when the credited formation doesn't keep equivalence with which leads to the corresponding Spanish certificate.
 - This test will be about the theoretical and practical knowledge of the Spanish formation required for the obtaining of the certificate. If they make this test and they are not able to overcome it, they can repeat it only one more time, after at least, one year.

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- Validation of University Studies:
 - Documentation to present:
 - Presentation of certified copy of the document that proves the identity and the nationality
 - Certification of the studies carried out with the official duration, in academic years, plan of studies, the subjects and how many hours each.
 - Also, programs of the overcome subjects with contents and certificated by the Center.

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- Requirement of the documents:
 - All the documents will be official
 - All the documents will be presented legalized through diplomatic channels or, in their case, by means of the note of the Agreement of The Hague. This requirement won't be demanded to the documents sent by the authorities of the States members of the European Union or the signatory of the European Economic Space Agreement.
 - All the documents will be accompanied with their corresponding translation that can be carried out for:
 - 1) Any diplomatic or consular representation of Spain abroad.
 - 2) For the diplomatic or consular representation in Spain of the citizen
 - 3) Sworn Translator properly authorized.

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- **Partial Validation of University Studies:**
 - The partial validation corresponds to the University.
 - For the students that are not national of States that have as official language the Spanish, the Universities can make the test that they consider.

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- Any legalization is not demanded for the documents sent in States members of the European Union or signatories of the European Economic Space Agreement:
 - France, Germany, Italy, Belgium, Holland, Luxemburg, United Kingdom, Ireland, Denmark, Greece, Spain, Portugal, Austria, Norway, Sweden, Finland, Iceland, Liechtenstein, Cyprus, Slovakia, Slovenia, Estonia, Hungary, Latvia, Lithuania, Malt, Poland, and Czech Republic. Also Switzerland, for bilateral agreement with the European Union.

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- In the other cases, the foreign documents, will be properly legalized.
- Documents from countries that have subscribed the **Agreement of The Hague of October 5, 1961**: is enough with the unique legalization or note extended by the competent Authorities of the country.
 - Besides the countries of the European Economic Space, they are the following: Andorra, Antigua and Bearded, Argentina, Armenian, Australia, Bahamas, Barbados, Belarús, Belize, Bielorrusia, Bosnia-Herzegovina, Botswana, Brunei-Darussalam, Bulgaria, Cyprus, Colombia Croacia, El Salvador, Eslovenia, United States of America, Estonia, Federation of Russia, Fidji, Hong Kong, Hungary, Islands Marshall, Israel, Japan, Kazajstán, Lesotho, Latvia, Liberia, Lithuania, Macao, Antigua Yugoslaviana Republic of Macedonia, Malawi, Malt, Island Mauricio, Mexico, Namibia, New Zealand, Island Niue, Panama, Puerto Rico, Czech Republic, Rumania, Samoa, San Cristóbal and Nieves, San Marine, Seychelles, Switzerland, Sudáfrica, Suriname, Swaziland, Tonga, Trinidad and Tobago, Turkey, Venezuela, Federal Republic of Yugoslavia. Extensions: Low countries (Dutch Antilles); I Reign United (Jersey, Bailia of Guernesy, Island of Man, Bermuda, Territory British Antarctic, Islands Cayman, Islands Falkland, Gibraltar, Montserrat, Santa Elena, Islands Turkas and Caicos, Virgin Islands).

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- Documents from countries that have subscribed the **Andrés Bello Agreement**: Bolivia, Colombia, Cuba, Chile, Ecuador, Spain, Panama, Peru and Venezuela
 - They will be legalized through diplomatic channel. When the country is also signatory of The Hague Agreement, can use the simpler procedure.
 - The documents will be presented in:
 - Ministry of Education of the origin country for certificates and studies.
 - The corresponding ministry for birth certificates and nationality, in the Ministry of Foreign Affairs of the country where these documents are.
 - Diplomatic or consular representation of Spain in this country.

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- Documents from the rest of the countries: they will be legalized through diplomatic channels. For it, they must be presented in:
 - Ministry of Education of the origin country.
 - Ministry of Foreign Affairs of the country where this documents were sent.
 - Diplomatic or consular representation of Spain in this country.
 - The documents sent by diplomatic or consular authorities of other countries in Spain should be authenticated in the Spanish Ministry of Foreign Affairs .